



**icmr**  
INDIAN COUNCIL OF  
MEDICAL RESEARCH

**NIRTH**  
NATIONAL INSTITUTE OF  
RESEARCH IN TRIBAL HEALTH

आई. सी. एम. आर. – राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार  
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Research in Tribal Health  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

**ADVERTISEMENT**

Applications are invited online up to **5.30 PM of 02/11/2021** for the following positions which are to be filled purely on temporary & contract basis at ICMR-NIRTH, Jabalpur: -

<b>(A) Name of the project</b>		<b>“Metabolic Syndrome among three PVTGs of Central India”. (Duration of the project - one year)</b>				
<b>S. No.</b>	<b>Name and number of posts</b>	<b>Essential qualification</b>	<b>Desirable qualification</b>	<b>Upper Age Limit</b>	<b>Monthly pay</b>	<b>Work Responsibility</b>
1.	Data Entry Operator-A 1 Post- EWS	Intermediate or 12 <sup>th</sup> pass from recognized Board. A speed test of not less than 8000 key depressions per hour through speed test on computer.	Knowledge of MS-office, SPSS, MS Excel, MS Access, Data Analysis, Internet browsing.	Not exceeding 25 Years.	Rs. 17,000/- (Consolidated)	For data entry, cleaning and analysis. Any other work assigned by the Director/PI.
<b>Note:</b> The above-mentioned project will be executed in seven field sites (Dindori, Shivpuri, Morena, Gwalior, Chhindwara in Madhya Pradesh and Bilaspur, Korea in Chhattisgarh). Therefore, the staff appointed in this project will be required to move from one site to the other as per the demand of the project related activities.						
<b>(B) Name of the project</b>		<b>“Improving the Health Care Access and Quality in the context of achieving Universal Health Coverage (UHC) among Scheduled Tribes: An implementation research in Sheopur Madhya Pradesh”. (Duration of the project – up to 30/06/2022)</b>				
1.	Data Entry Operator-B -1Post (UR)	Intermediate or 12 <sup>th</sup> Pass in Science stream from recognized board with DOEACC ‘A’ level from a recognized institute or two year’s experience in EDP work in government, autonomous, PSU or any other recognized organization.  A speed test of not less than 15000 key depressions per hour through speed test on computer.	1) 12 <sup>th</sup> pass in Mathematics will be preferred 2) Knowledge of Field work 3) Bachelor’s degree in Computer Applications/IT/ Computer Science from recognized Institutions/ University. 4) Knowledge of DTP Package and use of software programs such as CS-Pro and SPSS will be an added qualification	Not exceeding 28 Years.	Rs. 18,000/- (Consolidated)	Knowledge of data entry and data management related to project. He/she will be responsible for data entry at unit data management of the project.
<b>Note:</b> Selected candidates will be required to work at Sheopur in Madhya Pradesh and/or ICMR-NIRTH, Jabalpur.						

**Abbreviations:** UR- Un-reserved, EWS-Economically Weaker Section, PI- Project Investigator.

## Terms & Conditions

1. Qualification & experience should be in relevant discipline/field from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
2. Mere fulfilling the essential qualification does not guarantee selection.
3. Persons already in regular time scale service under any Government Department / Organization are not eligible.
4. Candidates who will be interviewed online, if they are selected will have to produce original documents of their qualification age and experience before joining. If they are not found entitled, their selection will be cancelled immediately.
5. Candidates are advised to visit the Institute's website for any change, result or any other information.
6. Departmental candidates or candidates working/have worked on project of ICMR Institutes/ Centre's shall be given one-time age relaxation to maximum of five years or a completed months/year based on earlier project services, whichever is less, provided they meet the essential qualification and experience prescribed for the post, with a view to provide them opportunity to compete with other candidates.
7. If the candidates of reserved category are not available, appointment will be made from the candidates of other categories as per the recommendations of the selection committee and future vacancy will be filled from the candidates of relevant categories.
8. Age relaxation against post earmarked for reserved candidates will be as per Govt. of India Norms. No relaxation will be allowed in unreserved posts.
9. Age will be reckoned from last date of receipt of application i.e. **02/11/2021**
10. Above post is contractual for the duration offered may or may not be renewed subject to satisfactory performance and requirement.
11. Stipend/consolidated emoluments of the project positions may vary from time to time.
12. No TA/DA will be paid either for interview in person/joining the post. Candidates have to arrange transport/accommodation themselves for these purposes.
13. The Director, ICMR-NIRTH, Jabalpur reserves rights to consider or reject any application/candidature.
14. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
15. Appointment on project is purely temporary and candidates shall have no claim for regular appointment either in ICMR-NIRTH, Jabalpur or ICMR or any organization of Govt. of India.
16. Leave shall be as per the ICMR policy for the project staff.
17. The number of vacancies may vary according to the requirement at later stage.
18. Please give the details of two responsible person of your locality or two references to whom you are known.
19. Addendum/corrigendum of this advertisement will not be published in newspaper. Please refer to the Institute website ([www.nirth.res.in](http://www.nirth.res.in)) in this regard.
20. Any matter for which no specific instruction has been given shall be decided by the Director, ICMR-NIRTH, Jabalpur and the decision shall be final and binding on the candidate.

Interested candidates possessing the required qualification and experience may download application form from the websites [www.nirth.res.in](http://www.nirth.res.in) and [www.icmr.nic.in](http://www.icmr.nic.in). Please send the duly filled application form along with detailed CV and all relevant documents by e-mail to [icmrnirthproject2021@gmail.com](mailto:icmrnirthproject2021@gmail.com) on or before **02/11/2021 (17:30 hours): -**

Late/delayed/incomplete applications will be summarily rejected without any intimation. After scrutiny, shortlisted candidates will only be called for interview, through video conferencing/personal discussion.

The Director, ICMR-NIRTH, Jabalpur reserves the right to cancel/modify the recruitment process at any time, during the process, at his discretion. The decision of the Director will be final and binding. Canvassing in any form will be a disqualification.

**Administrative Officer**

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विश्व स्वास्थ्य संगठन  
जनजाति स्वास्थ्य के लिए सहयोगी केंद्र



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Populations