दूरभाष/☎ : 2672713, 2370800
2370818, 2672445
फैक्स/ Fax : 91-761-2672835

वेबसाइट/Web-site : www.nirth.res.in
ई-मेल/e-mail : nirthjabalpur@gmail.com

राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान

NATIONAL INSTITUTE FOR RESEARCH IN TRIBAL HEALTH

(भारतीय आयुर्विज्ञान अनुसंधान परिषद) (स्वास्थ्य अनुसंधान विभाग, स्वा.एवं परि.कल्या. मंत्रालय)
(Indian Council of Medical Research) (Deptt. of Health Research, Min.of Health & F.W.)
नागपुर रोड, पो.ऑ. गढ़ा, जबलपुर - 482003 (म.प्र.)
Nagpur Road, P.O. - Garha, Jabalpur – 482 003 (M.P.)

No. JBP/NIRTH/Budget/Open Tender/0-2/2016-2017 **Dated .11.2016**

25 NOV 2016

निविदा आमंत्रण सूचना

NOTICE INVITING TENDER

निदेशक, राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान (भारतीय आयुर्विज्ञान अनुसंधान परिषद), स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, जबलपुर द्वारा दोहरी निविदा पद्धति में दिनांक 20-12-2016 दिन मंगलवार (अपराह्न 4.00 बजे) तक मोहरबंद निविदाएं निम्नलिखिति उपकरणों को क्रय करने हेतु आमंत्रित की जाती हैं, विस्तृत जानकारी के लिए कृपया हमारी वेबसाइट्स: http//www.nirth.res.in and www.icmr.nic.in. पर देखें।

The **Director, National Institute for Research in Tribal Health (NIRTH)** (ICMR), Deptt. Of Health Research, Ministry of Health & F.W. Jabalpur invites Sealed Tenders for purchased of under mentioned equipment upto **20.12.2016 (Tuesday) (4.00 PM)** and same will be opened on **21.12.2016 (Wednesday) at 2.00 p.m.** at **NIRTH,** Jabalpur. For information in details, please visit our websites: **http//www. nirth.res.in and www.icmr.nic.in.**

S. No	Name of equipment	Total Qty. required	Brief Specifications	EMD (in Rs.)
1	Ultra freezer	1	Temperature Range (Metric) -50° to -86°C. Two compartments with two separate outer doors Capacity about 650L should hold 400 boxes of 2ml Vials Voltage 230V Interior Painted with Galvanized / Standard, Stainless steel Doors 4 Shelves 3 Display Push Button LED Chart Recorder 7-day ink or inkless Access Security Key Lock, machine should be supplied with appropriate auto cut stabilizer.	21000/-

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Nagpur Road, P.O. - Garha, Jabalpur – 482 003 (M.P.)

No. JBP/NIRTH/Budget/Open Tender/01 /2016-2017 **Dated .11.2016**

निविदा आमंत्रण सूचना

NOTICE INVITING TENDER

निदेशक, राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान (भारतीय आयुर्विज्ञान अनुसंधान परिषद), स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, जबलपुर द्वारा दोहरी निविदा पद्धति में दिनांक 20-12-2016 दिन मंगलवार (अपराह्न 4.00 बजे) **तक मोहरबंद निविदाएं आमंत्रित की जाती हैं, ये निविदाएं अगले कार्यदिवस यानी दिनांक** 21-12-2016 दिन बुधवार (दोपहर 2.00 बजे) **राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान में निविदाकर्ताओं अथवा उनके प्राधिकृत प्रतिनिधियों, जो प्रिन्सीपल्स/मैन्युफैक्चरर्स से, भारत में उनकी सहायक/सम्बद्ध कंपनियों अथवा उनके प्रत्यायित/प्राधिकृत प्रतिनिधियों के माध्यम से निविदाएं खोलने के समय उपस्थित होंगे, के समक्ष खोली जाएंगी। ये निविदाएं इस रूप में होनी चाहिए (1) तकनीकी निविदा जिसमें अनुलग्नक 'ए' में दिए अपेक्षित विनिर्देशों के अनुसार विस्तृत तकनीकी विनिर्देशों का समर्थन करने वाली विनिर्माता की मूल डेटा-शीट एक लिफाफे में एवं निविदा प्रपत्र की शर्तों के अंतर्गत चाही गई सम्बद्ध व्यावसायिक जानकारियां साथ में बयाना जमा-राशि फर्म की बेलेन्श-शीटें, आयकर चुकता प्रमाण-पत्र, उपयोगकर्ताओं की सूची आदि एक दूसरे लिफाफे में प्रस्तुत करना आवश्यक है तथा (2) वित्तीय निविदा- चालू वित्तीय-वर्ष 2016-2017 के दौरान** निम्नलिखित उपस्कर/सामग्री की कीमत, संस्थापन, अतिरिक्त वारण्टी/ वार्षिक अनुरक्षण अनुबंध (ए.एम.सी.) एवं प्रवर्तन के लिए।

The **Director, National Institute for Research in Tribal Health (NIRTH)** (ICMR), Deptt. Of Health Research, Ministry of Health & F.W. Jabalpur invites Sealed Tenders in DOUBLE BID SYSTEM upto **20.12.2016 (Tuesday) (4.00 PM)** and same will be opened on next working day i.e. **21.12.2016 (Wednesday) at 2.00 p.m.** at **NIRTH,** Jabalpur before the tenderers or their authorized representatives who will be present at the time of opening of tenders from Principals/ Manufacturers, through their subsidiaries/affiliates or their accredited/ authorized representatives in India. The bids should in the form of (1) TECHNICAL BID providing relevant detailed technical specifications as required at Annexure 'A' together with manufacturer's original data-sheets supporting the specifications in one cover and allied commercial details as required in terms of the tender enquiry documents alongwith Earnest Money Deposits, balance sheets, Income tax clearance certificate, users list etc. in another cover are essential and (2) FINANCIAL BID for cost of equipment, training, installation, additional warranty/AMC and commissioning etc. of the following equipments:-

S. No	Name of equipment	Total Qty. required	Brief Specifications	EMD (in Rs.)
1	Ultra freezer	1	Temperature Range (Metric) -50° to -86°C. Two compartments with two separate outer doors Capacity about 650L should hold 400 boxes of 2ml Vials Voltage 230V Interior Painted with Galvanized / Standard, Stainless steel Doors 4 Shelves 3 Display Push Button LED Chart Recorder 7-day ink or inkless Access Security Key Lock, machine should be supplied with appropriate auto cut stabilizer.	21000/-

विस्तृत निविदा प्रपत्र (अ-हस्तांतरणीय) दिनांक **20**-12-2016 दिन **मंगलवार** (**अपराह्न** 4.00 बजे) तक या इसके पूर्व इस कार्यालय में किसी भी कार्य-दिवस (सोमवार से शुक्रवार) के दौरान (पूर्वाह्न 10.00 से 5.00 बजे तक) के दौरान, लिखित अनुरोध-पत्र, जिस पर स्पष्ट रूप से उपस्कर का नाम लिखा हो, तथा उसके साथ प्रत्येक सामग्री के लिए निविदा फॉर्म की कीमत के रूप में रु. 200/- (दो सौ रुपए मात्र) (जो लौटाया नहीं जाएगा) के भुगतान (नकद/डी.डी.) के साथ प्रस्तुत करके खरीदे जा सकते हैं अथवा **राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान**, जबलपुर की वेबसाइट **http//www. nirth.res.in** से अथवा भारतीय आयुर्विज्ञान अनुसंधान परिषद मुख्यालय, नई दिल्ली की वेबसाइट **www.icmr.nic.in** से डाउनलोड किए जा सकते हैं, इसके लिए निविदा प्रपत्र प्रस्तुत करने के समय प्रत्येक सामग्री के लिए निविदा फॉर्म की कीमत के रूप में अलग से **Director, NIRTH, JABALPUR** के पक्ष में देय रु. 200/- प्रत्येक के लिए डी. डी. द्वारा भुगतान करना होंगे, अन्यथा निविदा पर विचार नहीं किया जाएगा।

Detailed tender documents (Non-transferable) can be purchased upto 20.12.2016 (Tuesday) at (4.00 PM) or either from the office in any working day (Monday to Friday) during (10.00 A.M. to 5.00 P.M. except lunch break) on submission of written request clearly mentioning the name of equipment with payment (cash/DD) of Rs. 200.00 (Rs. Two hundred only) (Non-refundable) as a cost of tender form for each item or can be downloaded from the website of **NIRTH** **www. nirth.res.in** or website of ICMR New Delhi HQr **www.icmr.nic.in,** for this payment of Rs. 200.00 as cost of tender documents for each item will have to be paid separately by D.D. in favour of **Director, National Institute for Research in Tribal Health (NIRTH), Jabalpur** at the time of submission of tender documents, otherwise tender will not be considered.

निदेशक
DIRECTOR

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राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान

NATIONAL INSTITUTE FOR RESEARCH IN TRIBAL HEALTH

(भारतीय आयुर्विज्ञान अनुसंधान परिषद) (स्वास्थ्य अनुसंधान विभाग, स्वा.एवं परि.कल्या. मंत्रालय)
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निविदा प्रपत्र

Tender Document

विषय-सामग्री
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क्र.सं. S.No.	विवरण Particulars	पूरी करते हैं या नहीं Whether fulfill or not	अभ्युक्ति Remarks
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2.	निविदाकारों को अनुदेश Instruction to Bidders		
3.	सामान्य निबंधन एवं शर्तें General Terms & Conditions		
4.	स्वदेशी प्रस्तावों के लिए निबंधन एवं शर्तें Terms & Conditions for Indigenous Offers		
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8.	विनिर्देशों के तकनीकी अनुपालन का प्रारूप अनुलग्नक - 'बी' Format of technical compliance of specifications Annexure 'B'		
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19.	पिछले 3 वर्षों की बेलेन्श-शीट एवं आयकर चुकता प्रमाण-पत्र की प्रति Balance-sheet of last 3 years and income tax clearance certificate		
20.	अतिरिक्त जानकारी, यदि कोई है Additional Information, if any		

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राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान

NATIONAL INSTITUTE FOR RESEARCH IN TRIBAL HEALTH

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निविदा सूचना
TENDER NOTICE

1. निदेशक, **राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान**, जबलपुर द्वारा **दोहरी बोली पद्धति** में प्रिन्सीपल्स/मैन्युफैक्चरर्स से भारत में उनकी सहायक/सम्बद्ध कंपनियों अथवा उनके प्रत्यायित/प्राधिकृत प्रतिनिधियों के माध्यम से मोहरबंद निविदाएं आमंत्रित की जाती हैं। ये बोलियां इस रूप में होनी चाहिए (1) **तकनीकी निविदा** जिसमें अनुलग्नक 'ए' में दिए अपेक्षित विनिर्देशों के अनुसार विस्तृत तकनीकी विनिर्देशों का समर्थन करने वाली विनिर्माता की मूल डेटा-शीट एक लिफाफे में एवं निविदा प्रपत्र की शर्तों के अंतर्गत चाही गई सम्बद्ध व्यावसायिक जानकारियां साथ में बयाना जमा-राशि फर्म की बेलेन्श-शीटें, आयकर चुकता प्रमाण-पत्र, उपयोगकर्ताओं की सूची आदि एक दूसरे लिफाफे में प्रस्तुत करना आवश्यक है तथा (2) वित्तीय **निविदा-** चालू वित्तीय-वर्ष 2016-2017 के दौरान निम्नलिखित उपस्कर/सामग्री की कीमत, संस्थापन, अतिरिक्त वारण्टी/ वार्षिक अनुरक्षण अनुबंध (ए.एम.सी.) एवं प्रवर्तन के लिए।

1. The **Director**, **National Institute for Research in Tribal Health** (**NIRTH**), Jabalpur invites Sealed Tenders in DOUBLE BID SYSTEM from Principals/ Manufacturers, through their subsidiaries/affiliates or their accredited/authorized representatives in India. The bids should in the form of (1) TECHNICAL BID providing relevant detailed technical specifications as required at Annexure 'A' together with manufacturer's original data-sheets supporting the specifications in one cover and allied commercial details as required in terms of the tender enquiry documents alongwith Earnest Money Deposits, balance sheets, Income tax clearance certificate, users list etc. in another cover are essential and (2) FINANCIAL BID for cost of equipment, training, installation, additional warranty/AMC and commissioning etc. of the following items during the current financial year 2016-2017:-

S. No	Name of equipment	Total Qty. required	Brief Specifications	EMD (in Rs.)
1	Ultra freezer	1	Temperature Range (Metric) -50° to -86°C. Two compartments with two separate outer doors Capacity about 650L should hold 400 boxes of 2ml Vials Voltage 230V Interior Painted with Galvanized / Standard, Stainless steel Doors 4 Shelves 3 Display Push Button LED Chart Recorder 7-day ink or inkless Access Security Key Lock, machine should be supplied with appropriate auto cut stabilizer.	21000/-

2. निविदा प्रपत्र प्रत्येक सामग्री के लिए पृथक रूप से निदेशक, **'राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान'** के पक्ष में जबलपुर में देय रु. 200/- (दो सौ रुपए मात्र) के बैंकर्स चैक/ डिमांड ड्राफ्ट, अथवा लिखित आवेदन-पत्र के साथ नकद जमा कर (व्यक्तिगत रूप से) एन.आई.आर.टी.एच. जबलपुर के कार्यालय से प्राप्त किए जा सकते हैं। बाहर रहने वाले वेण्डर्स अपना आवेदन, जिसमें सामग्री का नाम तथा उनका पूरा पता स्पष्ट रूप से लिखा गया हो, तथा साथ में रु. 250/- का डिमांड ड्राफ्ट (रु.200 निविदा प्रपत्र की कीमत तथा रु. 50 डाक-खर्च) भेजकर मंगा सकते हैं अथवा उपर्युक्त सभी सामग्रियों के ब्यौरेवार विनिर्देश, निबंधन एवं शर्तें एन.आई.आर.टी.एच. जबलपुर की वेबसाइट **www. nirth.res.in** से अथवा भारतीय आयुर्विज्ञान अनुसंधान परिषद मुख्यालय, नई दिल्ली की वेबसाइट **www.icmr.nic.in** से डाउनलोड किए जा सकते हैं, जिसके लिए निविदा प्रस्तुत करने के समय प्रत्येक सामग्री के लिए अलग-अलग निविदा प्रपत्र की कीमत रु. 200/-, जो लौटाई नहीं जाएगी, का निदेशक, **'राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान'** के पक्ष में जबलपुर में देय डिमांड ड्राफ्ट प्रस्तुत करना होगा, अन्यथा निविदा स्वीकार नहीं की जाएगी। निविदा आवेदन प्रपत्र हस्तांतरणीय नहीं हैं।

2 The tender documents can also be obtained (in person) by depositing a non-refundable amount of Rs. 200.00 (Rupees Two hundred only) for each item separately in the form of a Banker's Cheque/Demand Draft, drawn in favour of **"Director, National Institute for Research in Tribal Health (NIRTH)**, payable at Jabalpur or cash alongwith written application from the office of NIRTH, JABALPUR. Outstation vendors may request the documents by sending a demand draft of Rs. 250.00 (Rs. 200.00 as cost of tender documents & Rs. 50.00 as postage charges) clearly mentioning the name of items and detailed address, or the detailed specifications, terms and conditions of the all the items listed above can be downloaded from **NIRTH, JABALPUR** web site at **www. nirth.res.in** and **www.icmr.nic.in** for which as a document fee of Rs. **200.00 non-refundable** by a Demand Draft only in favour of **"Director, National Institute for Research in Tribal Health (NIRTH)**, payable at **Jabalpur** separately for each item should be submitted at the time of submission of tender, otherwise tender will not be considered. Tender application forms are not transferable.

3. **नोट किए जाने हेतु महत्वपूर्ण बिंदु**
3 IMPORTANT POINTS TO BE NOTED

निविदा-प्रपत्र का विक्रय प्रारंभ करने की तारीख एवं समय एवं बंद करने की तारीख एवं समय Sale and closing dates and time of tender documents	प्रकाशन तिथि के अगले कार्य दिवस से (opening) 20-12-2016 दिन मंगलवार (अपरान्ह 4.00 बजे) -(Closing)
निविदा प्रस्तुत (जमा) करने की अंतिम तारीख एवं समय Last date and Time of submission of tender	20-12-2016 दिन मंगलवार (अपरान्ह 4.00 बजे) (Closing)
तकनीकी **निविदा** के खोलने की तारीख व समय Opening dates and time of Technical bids	21-12-2016 दिन बुधवार को (अपरान्ह 2.00 बजे)
निविदा प्रपत्र जारी किए जाने एवं प्रस्तुत किए जाने हेतु पता	निदेशक, **'राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान'**

Address for issue and submission of tender documents	(भा.आ.अ.प.), नागपुर रोड, पो.ऑ. गढ़ा, जबलपुर - 482003 (म.प्र.) **Director** **National Institute for Research in Tribal Health (NIRTH)** (ICMR), Ministry of Health & FW, Deptt. Of Health Research, GOI, Nagpur road, PO-Garha, Purwa Jabalpur-482 003 (MP) (India)
प्रत्येक सामग्री/उपस्कर के लिए निविदा-प्रपत्र शुल्क, जो लौटाया नहीं जाएगा Non-refundable fee for tender document for each item/instrument	रु. 200/- डिमांड ड्राफ्ट/बैंकर चैक द्वारा, जो 'निदेशक, **'राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान'** के पक्ष में जबलपुर में देय हो। यदि डाक से मंगाना हो तो रु. 50/- डाक-प्रभार के रूप में उसमें और जोड़ लिए जाएं। Rs.200.00 by Demand Draft/Banker Cheque in the name of Director **NIRTH,** JABALPUR, payable at Jabalpur. If required by post, postal charge of Rs. 50.00 has to be added.
निविदा प्रपत्र इन वेबसाइट्स पर भी उपलब्ध होंगे Tender documents will also be available at website	**www.nirth.res.in** एवं **www.icmr.nic.in** अनुरोध एवं रुपये 50/- के अतिरिक्त भुगतान पर यह निविदा प्रपत्र सी डी में भी उपलब्ध है। निविदा प्रपत्र के शुल्क के रूप में केवल डिमांड ड्राफ्ट/बैंकर चैक द्वारा रु. 200/- तकनीकी बोली के साथ जमा करना हैं, अन्यथा निविदा स्वीकार नहीं की जाएगी। **www.nirth.res.in** and **www.icmr.nic.in** The document is also available on CD on request and an additional payment of Rs. 50.00 as charges for CD only by Demand Draft/Banker Cheque should be submitted with Tech. Bid, otherwise tender will not be considered.
सत्यंकार की राशि (ई.एम.डी.) (बिना किसी ब्याज के) (तकनीकी बोली के साथ भेजी जाना है) Earnest Money Deposit (EMD) (Interest-free, refundable) (to be sent with the Technical Bid)	निविदा प्रपत्र में अनुलग्नक 'ए' में प्रत्येक सामग्री के लिए बयाना जमा राशि दर्शाई गई है, जो डिमांड ड्राफ्ट/बैंकर चैक द्वारा 'निदेशक, **'राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान'**, जबलपुर, के नाम से जबलपुर में देय हो, (तकनीकी बोली के साथ एक अलग लिफाफे में संलग्न हो) आवश्यक रूप से प्रस्तुत करें। Amount of EMD is mentioned against the each item in Annexure 'A' of this tender document that is required to be deposited by Demand Draft/ Banker cheque in the name of Director, **NIRTH,** JABALPUR, payable at Jabalpur (along with Technical Bid in a separate envelope) positively.

नोट :

- इंटरनेट से डाउनलोड किए गए प्रत्येक निविदा प्रपत्र के साथ प्रत्येक सामग्री के लिए निर्दिष्ट निविदा-शुल्क भेजा जाना चाहिए। ऐसा न करने पर निविदा स्वीकार नहीं की जाएगी।

Note:

- The specified tender fee should accompany with each internet-downloaded tender document for each item. Failing which tender will not be considered.

लेखा अधिकारी
Accounts Officer
कृते निदेशक For Director,
एन.आई.आर.टी.एच. (आइ.सी.एम.आर.) जबलपुर
NIRTH (ICMR), JABALPUR

4 **Eligibility Criteria**

4.1 Original Equipment Manufacturers with Sales and service support facilities in India through their branch office / authorized representative in India

4.2 Indian agent with extensive sales (Minimum 3-5 years) and service support in India preferably in MP representing foreign principals / Original Equipment manufacturers

Firms/ companies with either of the above eligibility criteria are eligible to quote for the equipment. The Indian agency / dealership/ reseller ship certificate with details of sales and service support should be enclosed with the technical bid.

5 **Instructions to Bidders**

5.1 Tender should be submitted in two parts viz. Part I – **Technical Bid** (without Prices) and Part II - **Price Bid**.

5.2 Formats for Bids: The tenderers are requested to give detailed Quotation in the formats mentioned in the Tender Document. The bidder should furnish the following:-

5.2.1 **Technical Bid**:

5.2.1.1 A detailed technical proposal supported by pictures, diagrams, design as per the RFP at **'Annexure A'**.

5.2.1.2 A Technical Compliance Statement for each parameter and every model in the format '**Annexure B**' exactly in the order as mentioned in the tender document.

5.2.1.3 The Deviation statement '**Annexure C**' if any Tender terms and conditions are deviated by the bidder. If there are no Deviations then the bidder should record 'No Deviations' in the Deviation Statement

5.2.1.4- Particulars of price bid must be given as per '**Annexure D'**
5.2.1.5 After Sales support details must be in the format '**Annexure E**'

5.2.1.6 The warranty certificate to be given by the Manufacturer / vendor should be as per '**Annexure F'**

5.2.1.7 If the bidder is furnishing EMD through Bank guarantee then the format given in **Annexure G** is to be used.

5.2.1.8 Check list as per **Annexure H'** and enclose with the Technical Bid.

5.2.1.9 List of Standard Users for a period of 3 years preceding this tender (details of required users are given in 6.28 of this document) - '**Annexure- I**'

5.2.1.10 Performance Bank Guarantee as per format given as '**Annexure-J**'

5.2.1.11 Copy of audited balance sheets to show the turn-over with Income tax clearance certificate.

5.2.2 **Price Bid**:

5.2.2.1 The Price Bid for each and every item should be in the format enclosed as '**Annexure D**'.

5.3 Tender Document Fee:- Tender Document Fee is also payable by companies who have downloaded the tender documents from the website **www.nirth.res.in** or http://www.**icmr.nic.in**. They should submit the tender along with a bank draft of Rs. **200/-** payable to **Director, NIRTH, JABALPUR** for each item separately which should enclosed with the Technical Bid. If any bidder has purchased/ paid cost only for one Tender Document and submitted their bids for more than one item, then their bid will be accepted only for one item/equipment, which will be mentioned at Sl.No.1 in the submitted tender.

5.4 **Earnest Money Deposit**:- The Technical Bid (Part-1) should be accompanied by Earnest Money Deposit as indicated in our detailed technical specifications in the form of Demand Draft/Bankers Cheque, Bank Guarantee (Format enclosed Annexure G) from any Nationalised Indian Bank drawn in favour of **Director, National Institute for Research in Tribal Health** (**NIRTH**), Jabalpur. Tenders not accompanied with **EMD** in the Technical bid will be summarily rejected. The EMD will carry no interest. EMD received after due date shall not be accepted under any circumstances. **EMD** will be refunded in due course to the unsuccessful tenderers. The EMD is liable to be forfeited, if the bidder withdraws or amends, impairing or derogates from the tender in any respect.

5.4.1 **Earnest Money Deposit** (EMD) of the successful tenderers will be refunded only after completing all the tendering procedures in all respect like submission of PBG and other required formalities as committed by the tenderers in their tender and/ or during negotiation/discussion etc., if tenderer fails to complete their promises/ words within the stipulated period, EMD will be liable to be forfeited in favour of Government.

5.5 Exemption from payment of EMD:- Firms registered with the Central Purchase Organization (e.g. DGS&D) and NSIC who are exempted from payment of EMD are allowed exemption from payment of EMD if the product being quoted is actually manufactured by them and the product is registered with these agencies. Firms registered with these agencies selling products of other companies and not manufacturing the products being quoted by them are not allowed exemption from payment of EMD. To avail EMD exemption, the firms should submit a legible photocopy of valid Registration Certificate of the products manufactured and registered with DGS&D and NSIC in a separate envelope along with the technical bid.

5.6 Bid Submission:- Completed tenders signed by the bidder on each page at the bottom, super scribing the Enquiry Number and closing date should be sent to

The Director,
National Institute for Research in Tribal Health (**NIRTH**) (ICMR)
Govt. of India, Deptt. Health Research, Ministry of Health & Family Welfare
Nagpur Road, PO- Garha, Purwa, Jabalpur -482003 (MP) (India)

5.7 Each quotation sent by post/courier is to be enclosed in Double Cover. The inner cover should be SEALED WITH WAX AND SUPERSCRIBED as "Tender for "(write name of each equipment)....." Tender Enquiry No. ..... Dated ..... Date of Opening ....." etc.. The Separate covers containing the Technical Bid and Price Bid **for each item** should be clearly superscribed as **"Technical Bid"** and **"Price Bid"** respectively and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed alongwith the Address of the office. Quotations/ Tenders delivered personally should be put in the Tender Box kept at Stores Section of **NIRTH,** (ICMR) JABALPUR, in case of any extra ordinary tender document same may be handed over to Assistant or Section Officer of Stores Section by taking receipt. The tenderers themselves should ensure that their tenders with all requirements reach this office within the stipulated date and time. No late-tenders or delayed-tenders will be accepted. **NIRTH, JABALPUR** will not be responsible for non-receipt / postal delays.

5.8 Bid Submission last **date and time**: - The last date and time for submission of both technical and Price bids is 20.12.2016 (Tuesday) at (4.00 PM). **Separate envelop must be used for each equipment, failing which, their only first item will be considered for tendering process and their remaining tenders will be rejected if found more than one tender in a single envelope.**

5.9 Technical Bid Opening Date and Time: - The technical bid of the vendors whose tenders have been received at **NIRTH,** JABALPUR before the closing date and time will be opened on 21.12.2016 (Wednesday) at (2.00 PM) Vendors or their representatives who wish to be present at the time of opening of Tech. bid may present.

5.10 Price Bid Opening: - Only those bids, which meet our technical requirement, will be considered for opening of **Price Bid**. Those vendors who qualify in the technical evaluation will be permitted to be present at the time of price bid opening. No separate communication will be made in this regard.

5.11 Price Bid Opening Date and Time: - The price bid of the vendors whose tenders have been qualified will be opened on 23.12.2016 (Friday) at (2.00 PM) (11.00 a.m. Indian Standard Time) at **NIRTH,** Nagpur Road, JABALPUR.

5.12 Price Reasonability Certificate: Please quote best minimum prices. A certificate regarding the quoted rates must be given by the bidders to this effect that they have neither quoted nor sold/ supplied the same item to any other customer on lesser rates than those offered to **NIRTH,** JABALPUR.

5.13 Language of Bid: - The bid prepared by the bidder, the technical brochures and all correspondence relating to the bid shall be written in **English or Hindi** language only.

5.14 Validity of Bid: - Bids shall remain **valid for 90 days after the date** of opening at **NIRTH,** JABALPUR. A bid valid for a shorter period may be rejected as non responsive by **NIRTH,** JABALPUR. In exceptional circumstances **NIRTH, JABALPUR** may solicit the vendor's consent to an extension of the period of validity. The **EMD** provided should also be suitably extended. The vendor accepting the request for extension will not be permitted to modify the bid.

5.15 INTERIM CORRESPONDENCE WILL NOT BE ENTERTAINED BEFORE PLACING OF THE ORDER.

5.16 Tender Documents are not transferable under any circumstances. Separate tender form is required for each item.

5.17 The bid should be complete in all respects otherwise liable to be rejected. Tender should be duly signed. Incomplete and unsigned bids will not be considered.

5.18 Quotations must be clearly written or typed without any overwriting. The person signing the bid must attest all corrections / over writings if any.

5.19 All rates / prices in Price bid should be given in figures and in words. If there is any discrepancy between the Prices given in figures and words the higher of the two shall be taken for our comparison.

5.20 Additional facilities/services, if any, offered by firm will also be taken while comparison of rates.

5.21 Installation of Equipments: Equipments will be installed at **NIRTH (ICMR) Jabalpur (M.P.).**

5.22 **Director NIRTH, JABALPUR** reserves the right to defer the above dates or cancel the Tender in part or whole without assigning any reason what so ever.

5.23 All the terms and conditions of the tender/quotation will be dealt as per instructions/ guidelines of Central Vigilance Commission.

6 GENERAL TERMS AND CONDITIONS

6.1 Printed terms and conditions of the firms sent along with offer, if any shall not be binding on us, if they are in full or in part are not consistent with the terms and conditions specified in this Tender.

6.2 Supply means Supply, installation, and commissioning and satisfactory demonstration of the whole system as per the specification ordered for.

6.3 Delivery:- Generally the delivery of the goods should be made within 6-8 weeks from the date of placement of purchase order. The delivery time for the equipment quoted by you should be clearly mentioned.

6.3.1 Liability for Late Delivery and Non Delivery:- If the Vendor fails to deliver the Goods within the time as per purchase order, a sum equivalent to 1 (one) percent of the Order Value for each week of delay or part thereof until actual delivery, will be deducted from the Contract Value, as liquidated damages, subject to maximum deduction of 5 percent of the Order Value.

6.3.2 For delay in installation beyond stipulated period indicated in the supply order will attract penalty @ 0.5% per week with a maximum of 5 %(beyond mutually agreed Installation & Commissioning schedule).

6.4 In case the supplier/agent defaults in the supply of goods as per the order placed by **National Institute for Research in Tribal Health (NIRTH) (ICMR)**, Nagpur Road, **Jabalpur (MP)**, India fails to deliver the goods within the stipulated time as indicated in the supply orders or even within the extended delivery date, the supply order lying with the supplier/agent should stand automatically cancelled and **NIRTH, JABALPUR** shall be at liberty to get the goods supplied from other available sources at the risk and cost of the defaulting supplier/agent. The additional expenditure so incurred for getting the goods shall be borne by the defaulting supplier/agent in addition to forfeiture of **Earnest Money Deposit** and if he fails to compensate the entire loss and if the Earnest Money Deposit are not sufficient, action will be taken to realize the loss.

6.5 Inspection: - **NIRTH, JABALPUR** may decide to inspect the goods in the following modes.

6.5.1 Pre shipment inspection may be done by the Personnel of **NIRTH,** JABALPUR or through any reputed Inspection agency.

6.6 **NIRTH, JABALPUR** shall inspect and test and where necessary reject the goods after the goods arrival at **NIRTH, JABALPUR** in addition to Pre shipment inspection if any. The Pre shipment inspection shall in no way be limited or waived by reason of the goods having been inspected, tested and passed by **NIRTH, JABALPUR** or the inspection agency prior to shipment.

6.7 Packing:- The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit. Suppliers will have to make good the shortages, if any, which are revealed after opening the packages. The stores which are spoiled / damaged during transit due to faulty packing will have to be replaced by the suppliers.

6.8 The **Director, NIRTH, JABALPUR** reserves the right to accept the delivery in part or in full. Damaged and unaccepted supply will be returned to the vendor at vendor's risk and cost.

6.9 Force Majeure clause:- The vendor shall not be liable for forfeiture of its bid security, performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure. Force Majeure means an event beyond the control of the supplier and not involving the vendor's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the vendor either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises the Vendor shall forthwith notify **NIRTH**, JABALPUR in writing of such conditions and cause thereof. Unless otherwise directed by **NIRTH**, JABALPUR in writing, the vendor shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all alternative means for performance not prevented by the Force Majeure event.

6.10 Dimensions and weight:- The dimensions of the equipment, the net weight and gross weight of the equipment should be clearly mentioned in the technical bid.

6.11 Applicable Law:- This tender documents and contract is subject to the Indian law and Indian Contracts Act as amended from time to time.

6.12 Jurisdiction:- All disputes are subject to the courts within **JABALPUR**, India jurisdiction only.

6.13 Full and complete set of documentation manuals, Operation manuals and service / Maintenance manuals to be provided in English.

6.14 Resolution of Disputes:- The **NIRTH, JABALPUR** and the Firm shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Purchase. If, after thirty days from

the commencement of such informal negotiations. **NIRTH**, JABALPUR and the Firm have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms as under. In the case of a dispute or difference arising between **NIRTH**, JABALPUR and the Firm relating to any matter arising out of or connected with the agreement, such dispute or difference shall be referred to the award of two Arbitrators, one Arbitrator to be nominated by **NIRTH**, JABALPUR and the other to be nominated by the Firm or in the case of the said Arbitrators not agreeing, then to the award of an Umpire to be appointed by the Arbitrators in writing before proceeding with the reference, and in case the Arbitrators cannot agree to the Umpire, he may be nominated by the **Director General, Indian Council of Medical Research, New *Delhi***. The award of the Arbitrators, and in the event of their not agreeing, of the Umpire appointed shall be final and binding on the parties. The Indian Arbitration & Conciliation Act 1996, the rules there under and any statutory modification or re-enactments thereof, shall apply to the arbitration proceedings. The venue of arbitration shall be **NIRTH**, JABALPUR,

6.15 Language of contract:- The contract / Purchase Order and all correspondence relating to the contract / Purchase order shall be written in **English / Hindi language** only.

6.16 Notices and communications:- For all purposes of all notices, the following address shall be used by the Bidder / Vendor:-

The Director,
National Institute for Research in Tribal Health (NIRTH), (ICMR)
Govt. of India, Deptt. of Health Research, Ministry of Health & Family Welfare
Nagpur Road, P.O. Garha, Jabalpur – 482003 (MP), India

6.17 Termination for default:- **NIRTH,** JABALPUR may, without prejudice to any other remedy for breach of contract, by written notice of default to the Vendor, terminate the contract in whole or in part:

6.17.1 If the vendor fails to delivery any or all the goods mentioned in the purchase order or within any extension thereof granted by **NIRTH**, JABALPUR.

6.17.2 If the vendor fails to perform any other obligation under the order.
6.17.3 If the vendor in the judgment of **NIRTH,** JABALPUR has engaged in corrupt of fraudulent practices in competing for or in executing the order.

6.17.4 If the vendor is declared insolvent / bankrupt in a court of law or such proceedings are contemplated by **NIRTH**, JABALPUR.

6.17.5 If the vendor goes into dissolution or liquidation or transfers substantial part of its business or assets.

6.18 Termination for Cause:- **NIRTH,** JABALPUR may at any time terminate the purchase order in whole or in part by giving written notice to the vendor, without compensation to the vendor.

6.19 Intellectual Property Rights:- The Vendor shall indemnify **NIRTH,** JABALPUR against all third party claims of infringement of Patent, Trademark, Copy Rights or Industrial Design rights arising from the use of the equipment / goods or any part thereof in India.

6.20 Training clause:- Specific mention should be made about the Training facility available in India or abroad. If extra, its cost should be mentioned.

6.21 Pre installation requirements:- The Technical Bid must contain details with specification of items required for installation (PRE-INSTALLATION REQUIREMENTS (AIR / WATER) ELECTRICAL POWER / TEMPERATURE & HUMIDITY CONTROL / FOUNDATION / SPACE and any other requirements to complete Installation at **NIRTH**, JABALPUR.

6.22 Order acknowledgment:- Within 15 days from the date of Purchase order / Contract the Order / Contract should be acknowledged by the Vendor (Indian OEM / Foreign Principal) failing which it will be deemed that the vendor is not interested in the contract / purchase order and the bid security will be forfeited without any further recourse.

6.23 Performance Bank Guarantee/Fixed Deposit Receipt/ Demand Draft:- In order to ensure due performance of the equipment/item costing more than 1.00 lakh, each and every successful vendor/bidder irrespective of its registration status etc. has to furnish a performance bank guarantee in the form of Accounts payee bank guarantee / Fixed Deposit Receipt/ Demand Draft in favour of Director, NIRTH, Jabalpur, from a nationalized bank in India, in case FDR, that should be pleged in favour of Director, **NIRTH,** Jabalpur also. The Bank guarantee/ Fixed Deposit Receipt/ Demand Draft should cover the warranty period plus three months from the date of installation of the equipment. The value of the Bank guarantee is 10% of the LC value. This PBG must be submitted prior to opening of F.L.C. For Indigenous Equipment PBG will be 10% of the ordered value of the equipments which is to be submitted before delivery of equipments.

6.24 The system (equipment) should be able to operate on power supply of 230V (±10%), 50 Hz single phase AC power supply until asked specially otherwise for a particular equipment.

6.25 Risk Purchase Clause:- If the Supplier fails to deliver the goods within the maximum delivery period specified in the Purchase Order, **NIRTH,** JABALPUR may procure, upon such terms and in such a manner as it deems appropriate, Goods or Services similar to those undelivered and the Supplier be liable to **NIRTH,** JABALPUR for any excess costs incurred for such similar Goods or Services.

6.26 Responsibility:- The responsibility lies with the successful bidder, if any damage or loss to the property of the Institute occurs while executing the order.

6.27(A) Guarantee/Warranty, Defects & Liability Period:- (Warranty) The equipment should be on 3 years Comprehensive warranty and 2 years Non-comprehensive services for equipment free of cost from the date of delivery and completion of satisfactory installation and demonstration as certified by **NIRTH**, JABALPUR, if cost of equipment is more than 10.00 lakhs otherwise 3 years comprehensive warranty only. The supplier should rectify free of cost any defect that may develop in the system during the warranty period. The warranty period shall automatically stand extended by the time taken to rectify the defects. The Firm should give a warranty certificate as per the format attached in the Tender Document.

6.27 (B) Bidder/firm should provide rates list of spare parts to mentain the equipment upto 10 years from 3rd or 5th year onwards as the case may be. Discount on all the parts should be given atleast upto 10 years, if cost of equipment is more than 10.00 lakhs. During AMC of equipment, there should be atleast 2 preventive and unlimited breakdown visit/services in a year.

6.28 User List:- A signed list of similar equipment / stores supplied by the bidder (or the OEM) to the Other ICMR centres, AIIMS, CSIR labs, ICAR, R & D Institutions like IITs, IISc, Railways, MES, State and Central Govt. Departments, Undertakings in India and

abroad for the past three years, should be furnished, indicating capacity, model, type of equipment, cost etc. and address of the parties to whom supplied.

6.29.1 The acceptance of the tender/quotation will rest with the **Director NIRTH, JABALPUR** who does not bind him/herself to accept the lowest quotation and reserves the right to him/herself to reject, or partially accept any or all the quotations received, without assigning any reason. The Director also reserves the right to modify/relax any or more terms & conditions of the tender. The quotations are liable to be rejected, if any of the conditions are not complied with.
6.29.2 The **Director, NIRTH** also reserves the right to award the works/supply order or not on quality/technical basis, which depends on quality/capability of the system and infrastructure of the firm. The **NIRTH** will not be under obligation to give clarifications in this regard and decision of the **Director** taken on this regard will be final.

6.30 The bidder shall supply the following documents at the time of delivery/ installation:
6.30.1 Complete set of Technical/Operation and Maintenance Manual.
6.30.2 An inventory of items delivered.
6.30.3 Comprehensive inventory.
6.30.4 Node & connectivity details.
6.30.5 Access Points, Controller and other equipments installation Report.
6.30.6 System diagram.
6.30.7 Certification details of Access Points, Controller and other equipments.
6.30.8 Firm which will not fulfill the conditions accepted by them in their tender may be declared "black listed" and in that case all type of future business with that firm may also be stopped.

6.30.9 The firm, which have done turnover of minimum Rs. **Fifty lakhs** in any year during last three years will be eligible for submitting the tender form. Please submit the audited balance sheets of last three years as a proof, otherwise tender will not be considered.
6.30.10 If single response is received, then inquiry may be refloated, however, second time if again single response is received, it may be considered with the permission of the **Director**.
6.30.11 Numbering in the pattern of 1 of 2, 2 of 2 ..... and so on, should be mentioned on each and every page of tender documents submitted by the bidder and list of enclosures should also be mentioned at first page of tender where details for tender is written alongwith the number of pages of enclosures to avoid any un-happening/confusion etc.
6.30.12 If quoted equipment or model is discontinued by the firm/mfg. after quoting and accepting the item, then the firm will inform to the office and after getting acceptance from NIRTH, the firm will have to supply the equivalent or higher version of the same make at the same price, other terms and conditions of the tender will remain un-changed.

6.30.13 All other clauses not specifically mentioned in this tender but are part of the terms and conditions of this tender shall be ipso facto applicable to this tender.

6.30.14 Please check regularly our (NIRTH) website for any changes/modifications / amendments in the tender, as any changes will be uploaded only on website.

Clarification of Tenders

The **NIRTH** may ask at its discretion any of the bidder any clarification of tender condition including clarification of methodology of execution of items, the rate analysis for the items and all other details as considered essential by **NIRTH**. The above clarification or submission of all the details shall form part of the tender and shall be binding on the bidders.

Canvassing

The canvassing in any form in respect to this tender is strictly prohibited and will result in summarily rejection of tender of such bidders.

7 TERMS & CONDITIONS FOR INDIGENOUS OFFERS

7.1 Prices:- Prices in the Price Bid should be quoted Either Ex-works or on Free Delivery at **NIRTH,** JABALPUR basis. If it is Ex-works then the packing and forwarding charges, Insurance (from warehouse to warehouse with all risks covered on 110% of the value) charges, Freight charges by road (any reputed transporter) / Courier (any reputed courier) on door delivery basis must be clearly mentioned. Quotations without these details will be summarily rejected.

7.2 Excise duty:- This institute is exempted from payment of Excise duty as per notification No. 10/97 – Central Excise, dated 1st March 1997. Hence excise duty exemption certificate will be forwarded along with the purchase order for excise free shipment.

7.3 Taxes:- In the case of indigenous item, the RATE OF SALES TAX / Value Added Tax should be clearly indicated wherever, chargeable. This office may issue concessional sales tax certificate if required.

7.4 Packing and Forwarding:- The packing and forwarding charges should either be included in the Unit rate or quoted as a percentage of the PO or quoted as a lump sum amount.

7.5 Insurance:- If the contract requires the Vendor to insure the goods, the vendor unless otherwise agreed on the face hereof, insure the goods.

7.5.1 For a value equal to one hundred and ten percent (110%) of the order value on warehouse to warehouse basis.

7.5.2 On the basis of All Risks (Institute Cargo clauses) or on equivalent terms.

7.5.3 With underwriter (s) or insurance company(ies) of good repute.

7.5.4 Any additional insurance coverage shall be arranged by vendor upon the special request and on the account of **NIRTH, JABALPUR**.

7.6 Provide all assistance to **NIRTH, JABALPUR** in case of any claim is made on the insurance company on the basis of the policy

7.7 Freight:- If the consignment has to be dispatched by Road transport / courier then only reputed transporters / reputed courier are to be used by the vendor and consignment to be dispatched on Freight pre paid basis and door delivery basis.

7.8 Banker's address:- Our banker is **State Bank of India, Medical College Branch, Jabalpur** (IFSC code SBIN0001445) All cheques / demand drafts will be crossed account payee only.

7.9 Registration Numbers:- The following certified copies should be attached with the technical bid.

7.9.1 Sales tax / Value Added Tax Registration Number
7.9.2 Service tax registration number

7.9.3 Current Income tax clearance & PAN

7.10 Service support:- The post installation warranty support is required to be provided by your *Jabalpur* / nearest place service centre. Hence mention the contact address, with name of contact person and telephone numbers.

7.11 Payment terms:- No advance payment shall be made. 100% Payment will be released within 20 days after successful installation of the equipment at **NIRTH,** JABALPUR and on submission of performance Bank Guarantee of 10% value of the order price, valid till the expiry of the comprehensive warranty period and additional three months thereafter by the bidder. However, part payment may be released after submitting the proof of dispatches of goods from its premises in special circumstances. Decision of the Director will be final.
7.11.1Price reasonableness will be decided on the basis of offered cost, prevailing market rates, last purchase prices, if any, economic indices of the raw material/labour, services, other input costs and intrinsic value etc.
7.11.2 As per GOI instructions, all payments to suppliers etc. above Rs. 25,000.00 are to be made by direct credit to the bank account of the beneficiaries through ECS/NEFT/RTGS etc. Therefore all the beneficiaries (Suppliers/firms) are required to submit/fill up the mandate form duly attested alongwith a cancelled cheque of the firm. In case there is a change in the beneficiary's account number etc. in later stage, the revised mandate form shall have to be furnished.

7.12 Documents:- The following documents are required. The invoice will not be paid until supported by all the supporting vouchers.

7.12.1 Invoice in triplicate showing the Purchase order / contract number, goods description, quantity, unit price and total amount. The invoice should be duly Pre receipted on a revenue stamp (revenue stamp mandatory vide Indian Stamp Act for amount exceeding Rs. 5000/-).

7.12.2 Acknowledgement of the receipt of goods from the consignee by the transporter / courier.
7.12.3 Insurance certificate / Premium Paid Voucher / Policy if any.

7.12.4 Manufacturer's warranty certificate.

7.12.5 Inspection certificate issued by the nominated inspection agency, if any (nominated as per contract) or the Vendor's inspection / testing report.

7.12.6 Packing list (two copies) identifying the contents of each package.

7.12.7 Delivery challan / Delivery note in triplicate

8 TERMS & CONDITIONS FOR IMPORTED OFFERS

8.1 Cost:- Ex-Works Price to be clearly indicated in the Price Bid. The Indian agents commission if any will be subtracted from the Ex-works Price in the Purchase Order. **FOB** Charges up to the nearest gateway International airport to be indicated in the Price bid.

8.2 Import License: - The ordered materials are being imported under Open General License. However this office has its own **IECode No.1109004486** issued from Director General of Foreign Trade, Bhopal M.P. vide file No. 11/04/130/00466/AM10 dated 18.11.2009.

8.3 Export License:- If the ordered equipment are subject to Vendor procuring an export license from the designated government agency / Country from where the goods are

shipped / sold , the vendor has to mention the name, address of the government agency / authority. The vendor must also mention the time period within which the license will be granted in normal course.

8.4 Customs duty: - This institute is exempted from payment of Customs duty as per notification No.51/96 – Customs dated 23.7.1996 and Central Excise Duty Exemption vide notification No. 10/97- Central Excise dated 01.3.1997 issued by DSIR vide letter No. TU/V/RG-CDE(243)/2016 dated 23.9.2016.

8.5 INDIAN AGENT'S COMMISSION, if any: If you have any Agents in India, please show specifically whether the amount of commission payable to them is included in the Ex-works Price. Please note that under the Government of India regulations, Commission to Indian Agents is payable only in Indian Currency. The role played by the Indian Agents in rendering assistance to **NIRTH,** JABALPUR must also be specified and copy of authorization letter enclosed in technical bid.
8.6 COUNTRY OF ORIGIN: Please specify PLACE / Country of Origin and the Place / country from which goods will be finally shipped. These particulars are very important for establishment of L/C, arranging insurance etc.

8.7 Forwarding Agent:- **NIRTH,** JABALPUR has an existing contract with M/S **Airport Handling Services, D-14, Sector 6, Noida-201301 UP (New Delhi) Telephone No. 0120-4738165-68, Mobile No. 09313626317** for providing the services of a Freight Forwarder. All FCA / FOB shipments will be consolidated by the agents of M/s.....
8.8 Clearing Agent:- **NIRTH,** JABALPUR has an existing contract for clearance of imported cargo with M/S **Airport Handling Services, D-14, Sector 6, (Noida-201301) UP**. All the pre-shipment alerts and post shipment documents should also be forwarded to them.

8.9 Inspection:- The Indian agent / Indian branch Office will be intimated immediately after the receipt of the consignment at **NIRTH,** JABALPUR Stores. The consignment will be jointly inspected by the Stores personnel, Technical Personnel of **NIRTH,** JABALPUR and the representative of Indian agent within 24 hours after receipt. The consignment will be compared with the purchase order and packing list. Any excess supply, shortage, wrong supply and any damage will be noted immediately and intimated to the vendor. Damaged and unaccepted supply will be returned to you at your risk and cost. The vendor should ship the shortage and replace the damaged / wrong shipment at no cost to **NIRTH**, JABALPUR.

8.10 Installation and commissioning:- **NIRTH,** JABALPUR requires the assistance of the Indian agent / Indian branch Office during installation, commissioning of the Equipment. Training for the personnel at **NIRTH,** JABALPUR is also mandatory when specifically asked for in the contract.

8.11 Service: - The Indian agent / Indian branch office of the foreign principal should support the equipment fully during the warranty period. If **NIRTH,** JABALPUR requires AMC during the post warranty period the Indian agent / Indian branch office must fully offer full support.
8.12 Merger and Acquisition:- Any merger and acquisition of the Foreign principal by other companies / firms must be intimated to **NIRTH,** JABALPUR immediately.
8.13 Change of Indian Agent:- If there is any change of Indian agent during the warranty period / post warranty period the foreign principal must intimate **NIRTH,** JABALPUR immediately with the new company's name and address.

8.14 Insurance:- If the contract requires the foreign principal to insure the goods, the vendor unless otherwise agreed on the face hereof, insure the goods

8.14.1 For a value equal to one hundred and ten percent (110%) of the FOB amount of the contract on warehouse to warehouse basis.
8.14.2 On the basis of All Risks (Institute Cargo clauses) or on equivalent terms
8.14.3 With underwriter (s) or insurance company(ies) of good repute
8.14.4 Any additional insurance coverage shall be arranged by vendor upon the special request and on the account of **NIRTH**, JABALPUR
8.14.5 Provide all assistance to **NIRTH,** JABALPUR in case of any claim is made on the insurance company on the basis of the policy

8.15 Import Payment:- Letter of Credit will be established for 100%. Payment will be released in two parts:
8.15.1 **80**% payment after presentation of original documents after dispatch of the item ordered.
8.15.2 **20**% payment after satisfactory supply, installation and commissioning and demonstration of the item ordered and furnishing 10% Performance Bank Guarantee on any Nationalized Bank in India by Foreign Principal / Indian Agent valid till the expiry of the comprehensive warranty period and additional three months thereafter and all other promises committed by the tenderer in their tender and/ or during the negotiation/discussion.

8.15.3 If the Letter of Credit is required to be extended / reinstated for reasons not attributable to **NIRTH, JABALPUR**, the Bank Charges thereof shall be to the beneficiary's account.

8.15.4 Documents: - The following documents are required by us at the time of negotiation of documents for Letter of Credit within 48 hours of shipment.
8.15.4.1 Commercial invoice – 3 copies (original)
8.15.4.2 Packing list – 2 copies
8.15.4.3 Country of Origin – 1 copy
8.15.4.4 Master Airway Bill – 2 copies
8.15.4.5 Warranty certificate – 2 copies

लेखा अधिकारी
Accounts Officer
कृते निदेशक For Director,
एन.आई.आर.टी.एच. (आइ.सी.एम.आर.) जबलपुर
NIRTH (ICMR), JABALPUR

Annexure-A

Requirement Specifications

S. No	Name of equipment	Total Qty. required	Brief Specifications	EMD (in Rs.)
1	Ultra freezer	1	Temperature Range (Metric) -50° to -86°C. Two compartments with two separate outer doors Capacity about 650L should hold 400 boxes of 2ml Vials Voltage 230V Interior Painted with Galvanized / Standard, Stainless steel Doors 4 Shelves 3 Display Push Button LED Chart Recorder 7-day ink or inkless Access Security Key Lock, machine should be supplied with appropriate auto cut stabilizer.	21000/-

Annexure B

FORMAT OF TECHNICAL COMPLIANCE OF SPECIFICATIONS

Signature & seal of bidder

- If the bidder fails to enclose the compliance Statement, his bid is likely to be rejected.

Annexure C

Deviation Statement Form

The Following are the particulars of the deviations from the requirements of the Tender Document terms and conditions:

SL. No.	Clause in the terms and conditions	Deviation	Justification for the deviation

Signature & seal of bidder

Annexure D (Part of price bid)

Cost of The Equipment, parts and Accessories and Other Details Offered as per the suggested mandatory components
(Must be enclosed in the Price Bid)

Sl. No.	Item	Unit Price	Amount (Currency)
1	Specifications for Equipment		

Signature & seal of bidder

Annexure E

After Sales Service Support Details

Sl. No.	Local Address, Telephone numbers, Fax numbers and email address of the agent who will provide after sales support	Number of engineers / service personnel who are stationed at the local address	Nature of training imparted to the service personnel especially at the principal's company

The bidder should clearly indicate in which cases it would be essential for the equipment to be sent to foreign principal for servicing or in which cases it will be essential for service personnel to come from foreign principal.

Signature & seal of bidder

Annexure F

WARRANTY CERTIFICATE

We Warrant that everything to be supplied by us hereunder shall be brand new, free from all defects and faults in materials, workmanship and manufacture and shall be of the highest grade and quality and consistent with the established and generally accepted standards for material of the type ordered shall be in full conformity with the specification, drawing, or samples, and operate properly. We shall be fully responsible for its efficient operation. This Warranty shall survive inspection of any payment or and acceptance of the goods but shall expire after (expect in respect of complaints of which the contractor has been notified prior to such date) 36 months Comprehensive warranty and 24 months non-comprehensive warranty, if equipment cost is more than 10.00 lakhs otherwise 3 years warranty/CMC, after their successful installation, commissioning and acceptance by **NIRTH,** JABALPUR.

The obligations under the Warranty expressed above shall include all costs relating to labor, spares, maintenance (preventive and unscheduled) and transport charges from site to the manufacturers work and back and free repair/adjustment or replacement at site or any parts of the equipment which under normal and proper use and maintenance proves defective in design, material or workmanship or fails to conform to the specifications previously given by the **NIRTH,** JABALPUR to the contractor.

Signature & seal of bidder

Note: It should be provided in the letter head of the firm/ company.

Annexure G

BID SECURITY/EARNEST MONEY DEPOSIT FORM

Whereas .....1 (hereinafter called "the Bidder") has submitted its bid dated..... (Date of submission of bid) for the supply of..... (name and/or description of the goods) (Hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE ..... (name of bank) of ..... (name of country), having our registered office at .....(address of bank) (hereinafter called "the Bank"), are bound unto ..... (name of Purchaser) (hereinafter called "the Purchaser") in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents.

Sealed with the Common Seal of the said Bank this ____ day of _____ 20 _____THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:

1) a) fails or refuses to execute the Contract Form if required; or

(b) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee shall remain in force up to and including forty five (45) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the Bank)

_____

1 Name of Bidder

Annexure H

Check List to be furnished by the bidder

1) When Quotation is from Indian agent / Dealer – whether letter of Authorisation of Foreign principal is enclosed in the techno-commercial bid – Yes / No.
2) For Two Bid System – Whether Techno commercial and Price Bids are kept in separate envelopes duly indicating Techno – Commercial Bid and Price Bid respectively – Yes / No.
3) Whether Tender Number, due date and opening date have been written in all the envelopes – Yes / No.
4) In Case of Tenderers who downloaded the documents from the website – Whether the tender document fee (Demand draft in favour of Director, Regional Medical Research Centre for Tribals, *Jabalpur* is enclosed along with Techno commercial bid – Yes / No.
5) EMD – Whether the required EMD is Enclosed along with the Techno commercial bid – Yes / No.
6) In case the firm is exempted from payment of EMD (Like SSIs registered with NSIC, firms registered under DGS & D) – Whether Valid Permanent Enlistment Certificate of NSIC / Valid DGS & D Rate Contract copy is enclosed in the Techno Commercial Bid – Yes / No.
7) If You are an Indian Agent / Dealer / Distributor for a foreign principal have you enclosed the Letter of Authorisation / Agency certificate in the Techno Commercial Bid – Yes / No.
8) Whether Technical compliance Statement in the format given in Annexure A is enclosed in the Techno Commercial Bid– Yes / No.
9) Whether the Deviation Statement in the format given in Annexure B is enclosed in the Techno Commercial Bid – Yes / No.
10) Whether Details of After sales support is given as per format in Annexure D and is enclosed in the Techno Commercial Bid– Yes / No.
11) Whether the List of Users is given as per Annexure K and is enclosed in the Techno Commercial Bid– Yes / No.
12) Whether the warranty certificate is enclosed as per Annexure F and is enclosed in the Techno Commercial Bid – Yes / No.
13) Whether the Pre-installation requirements is given in the Techno Commercial bid – Yes / No.
14) Whether the Price bid is as per the format given in Annexure C – Yes / No.
15) Whether the Price Bid has been signed in every page – Yes / No.
16) Adited balance sheet of last three years are enclosed with all relavant documents. – Yes / No.

Signature & seal of bidder

Annexure I

List of Users for a period of 3 years preceding this tender (If possible similar equipment)

Sl. No.	Order for similar equipment placed by (full address of purchaser with contact person, telephone number)	Purchase Order Number and Date	Description, model and quantity ordered	Price Charged Important: (Rates to be blacked out in the technical bid. The Price bid of bidder must contain the price Charged)	Date of completion of delivery as per contract and Date of installation / commissioning as per contract	Reasons if any, for delay in delivery, installation and commissioning

Signature & seal of bidder

Annexure-J

(To be typed on 100 rupees Stamp Paper)

Performance Bank Guarantee

Bank Guarantee No.:_____

Amount of Guarantee: Rs. _____
Valid Up to : _____

Guarantee Cover from : _____ to _____

The Director,
National Institute for Research in Tribal Health,
(Indian Council of Medical Research)
Ministry of Health, Govt. of India
Nagpur Road, P.O. Garha, Jabalpur – 482003

This deed of guarantee executed by (Name of Bank) ..... Constituted under the (Bank Act) ..... having its Corporate Centre at ..... and amongst other places a Branch, ... (hereinafter referred to as "the Bank") in favour of **National Institute for Research in Tribal Health – Jabalpur-482003**. (hereinafter referred to as "**the Beneficiary**") for an amount not exceeding Rs. ..... (Rupees .....) at the request of (Name of Firm) ..... (hereinafter referred to as "the Contractors").

This Guarantee is issued subject to the condition that the liability of the Bank under this Guarantee is limited to a maximum of Rs. ..... (Rupees ....) and the Guarantee shall remain in full force upto ..... and cannot be invoked otherwise than by a written demand or claim under this Guarantee served on the bank on or before .....

Where as you have entered in to a contract reference No. ..... P.O. No. ..... JBP/RMRCT/Stores/Budget/ / Dt: ..... With (Name of Firm) ..... for the supply of .... which is hereinafter referred to as "the said contract" and where as (Name of Firm) ..... has undertaken to produce Bank Guarantee for the 10% of the contract price amounting to Rs. ..... (Rupees ....) to secure its obligations to **National Institute for Research in Tribal Health – Jabalpur – 482003**. for the warranty of the equipment supplied.

We, (Name of Bank) ..... Hereby expressly irrevocably and unreservedly undertake and guarantee as Principal obliges on behalf of (Name of Firm) ..... that in the event **National Institute for Research in Tribal Health, Jabalpur** – 482003 declares to us through you that (Name of Firm) ..... has not fulfilled the warranty/other obligations according to the contractual warranty obligations under the said contract to pay you on demand without any reference to M/s .... an amount of Rs. ..... (Rupees ....) Notwithstanding any right/disputes raised by (Name of Firm) .... or any said or proceedings pending in any competent Indian Court or before any arbitration tribunal, your written demand shall be conclusive evidence to us that such payment is payable under the terms of the said contract and shall be binding in all respect on us.

We shall not be discharged or released from the aforesaid undertaking and guarantee by any arrangements, variations made between you and (Name of Firm) ..... indulgence to (Name of Firm) ..... by you with or without our consent and knowledge or by alterations in the obligations of (Name of Firm) ..... by any forbearance whether as to payment time performance or otherwise.

We further agree and undertake not to revoke this guarantee before the same is discharged in writing by you.

This guarantee shall remain valid until .....

- Notwithstanding anything contained herein.
- Our liability under this guarantee is restricted to Rs. ..... (Rupees ....)
- This Bank Guarantee shall be valid up to .....
- We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only if your serve upon us a written claim or demand and received by us or before ..... i.e. the date of expiry of this bank guarantee.
- The Bank Guarantee should be returned to us after the expiry date for cancellation purpose, even if the original guarantee is not returned, our liability on this guarantee ceased to exist.

Dated at ..... at this ..... Day of .....

Dated: _____
Place: _____

(Signature of authorized Officer of the Bank)

Witness (Name, Address & Signature)

1.

2.

Annexure-K

मैन्डेट फार्म

भुगतान प्राप्त करने के लिए इलैक्ट्रॉनिक क्लीयरिंग सेवा (क्रेडिट क्लीयरिंग)/ तत्काल निपटान (आरटीजीएस) की सुविधा।

(क) खाताधारक का विवरण

1.	खाताधारक का नाम	
2.	संपूर्ण संपर्क का पता	
3.	टेलीफोन/फैक्स/ईमेल सं.	
4.	परियोजना अन्वेषक/ फर्म का नाम व पता	
5.	परियोजना का शीर्षक	

(ख) बैंक खाते का विवरण-

1.	बैंक का नाम	
2.	संपूर्ण पता, टेलीफोन नं. तथा ईमेल सहित शाखा का नाम	
3.	क्या शाखा कम्प्यूटरीकृत है ?	
4.	क्या शाखा आरटीजीएस सक्षम है ? यदि हॉ, तो शाखा का आईएफएससी कोड	
5.	क्या शाखा एनईएफटी सक्षम भी है ?	
6.	बैंक खाता किस प्रकार का है (सेविंग खाता/ चालू/ कैश क्रेडिट)	
7.	संपूर्ण बैंक खाता सं. (अद्यतन)	
8.	बैंक का एमआईसीआर कोड	

मैं एतद्द्वारा घोषणा करता हूं कि ऊपर दिया गया विवरण सही तथा पूर्ण है यदि अपूर्ण या गलत सूचना के कारण लेन देन में देरी होती है या ये बिल्कुल भी प्रभावी नहीं होता तो मैं उपयोगकर्ता संस्थान को जिम्मेदार नहीं ठहराऊंगा।

(..... पीआई/फर्म के हस्ताक्षर/ सील फोन नं.)

दिनांक

प्रमाणित किया जाता है कि हमारे रिकॉर्ड के अनुसार ऊपर दिया गया विवरण सही है

(..... संबंधित अनुभाग के प्रशा. अधि./ आ. और वि. अधि. के हस्ताक्षर/ सील) फोन नं.

दिनांक-

ध्यान दें कृपया जहां राशि प्रेषित की जानी है उस संबंधित बैंक के खाते की जान करने के लिए रद्द किए गए चैक की प्रति संलग्न करें।

MANDATE FORM

ELECTIONIC CLEARING SERVICE (CREDIT CLEARING)/ REAL TIME GROSS SETTELMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS

A. DETAILS OF ACCOUNT HOLDER:-

1.	NAME OF ACCOUNT HOLDER	
2.	COMPLETE CONTACT ADDRESS	
3.	TELEPHONE NUMBER/ FAX/ EMAIL	
4.	NAME & ADDRESS OF PROJECT INVESTIGATOR/ FIRM	
5.	TITLE OF THE PROJECT	

B. BANK ACCOUNT DETAIL:-

1.	BANK NAME	
2.	BRANCH NAME WITH COMPLETE ADDRESS, TELEPHONE NUMBER AND EMAIL	
3.	WHETHER THE BRANCH IS COMPUTERIESED?	
4.	WHETHER THE BRANCH IS RTGS ENABLED? IF YES, THEN WHAT IS THE BRANCH'S **IFSE CODE**	
1.	IS THE BRANCH ALSO NEFT ENABLED?	
2.	TYPE OF BANK ACCOUNT (SB/ CURRENT/ CASH CREDIT)	
3.	COMPLETE BANK ACCOUNT NUMBER (LATEST)	
4.	MICR CODE OF BANK	

I hereby declare that the particulars given above are current and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information I would not hold the user Instituion responsible.

Date:

(---------- Signature/Seal of PI/ Firm----)
Phone No.

Certified that the particulars furnished above are correct as per our records.

(---------- Signature/ Seal AO of the concerned Div/ DDO-------)
Phone No.

Date:

NOTE

Please attach a photocopy of cancelled cheque for purpose of verification of the concerned bank account where money is to be remitted.

General Guidelines for furnishing breakup

Total Cost of the Basic Equipment / System (In case of Imports without incidence of Customs Duty.)

- Ex Works Prices
- Cost of Handling, inland Transportation, insurance charges etc. / FOB Charges (Nearest International Airport)
- Estimated Cost of Air / Ocean Freight, insurance, transportation etc. upto New Delhi/Mumbai airport / seaport. / CIF Prices New Delhi/Mumbai Shipment by Air / Sea to be clearly mentioned)
- Agency Commission payable to Indian Agent as percentage / annuity **NIRTH,** JABALPUR will pay the Indian Agent in Indian Rupee only after satisfactory installation and commissioning of the Equipment- Agency commission is calculated from the Ex works Price.)

Or

Total cost of the Basic Equipment / System (In case of Indigenous offers- Tenderers should quote without excise duty as this institution is exempted from payment of excise duty under notification 10 / 97)

- Ex Works Prices
- Cost of packing, forwarding, freight, insurance charges etc. upto *Jabalpur.*
- Sales Tax/VAT

Cost of Each Spare / Part / Accessory

Banking Charges (in case of Imports)

In case of Letter of Credit :

- Banking charges inside India and Outside India (To whose account to be clearly indicated for Establishing LC)
- Confirming Bank's Address if any, to be clearly indicated

In case of Telegraphic Transfer / Swift Transfer:

- Address of Banker with Account Number and Swift Code

Training costs (if any): In India / Abroad. (Please indicate place, duration and number of persons included for training)

Additional Information

Sl. No.	Item	Terms of bidder
1	Payment Terms	
2	Delivery Period	
3	Installation and commissioning	
4	Country of Origin	
5	Port of Shipment (By Air / Sea to be clearly indicated)	
6	Net weight of The Equipment and Gross Weight after Packing	
7	Net Dimensions of The Equipment and Gross Dimensions after packing (with number of packages)	
8	Company Name and Address to whom the order has to be placed	
9	AMC Charges Per Year after Warranty Period	

Signature & seal of bidder

मैन्डेट फार्म

भुगतान प्राप्त करने के लिए इलैक्ट्रॉनिक क्लीयरिंग सेवा (क्रेडिट क्लीयरिंग)/ तत्काल निपटान (आरटीजीएस) की सुविधा।

(ग) खाताधारक का विवरण

1.	खाताधारक का नाम	
2.	संपूर्ण संपर्क का पता	
3.	टेलीफोन/फैक्स/ईमेल सं.	
4.	परियोजना अन्वेषक/ फर्म का नाम व पता	
5.	परियोजना का शीर्षक	

(घ) बैंक खाते का विवरण-

1.	बैंक का नाम	
2.	संपूर्ण पता, टेलीफोन नं. तथा ईमेल सहित शाखा का नाम	
3.	क्या शाखा कम्प्यूटरीकृत है ?	
4.	क्या शाखा आरटीजीएस सक्षम है ? यदि हाँ, तो शाखा का आईएफएससी कोड	
5.	क्या शाखा एनईएफटी सक्षम भी है ?	
6.	बैंक खाता किस प्रकार का है (सेविंग खाता/ चालू/ कैश क्रेडिट)	
7.	संपूर्ण बैंक खाता सं. (अद्यतन)	
8.	बैंक का एमआईसीआर कोड	

मैं एतद्द्वारा घोषणा करता हूं कि ऊपर दिया गया विवरण सही तथा पूर्ण है यदि अपूर्ण या गलत सूचना के कारण लेन देन में देरी होती है या ये बिल्कुल भी प्रभावी नहीं होता तो मैं उपयोगकर्ता संस्थान को जिम्मेदार नहीं ठहराऊंगा।

(..... पीआई/फर्म के हस्ताक्षर/ सील
फोन नं.)

दिनांक

प्रमाणित किया जाता है कि हमारे रिकॉर्ड के अनुसार ऊपर दिया गया विवरण सही है