

दूरभाष/☎ : 2672713, 2370800,

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राष्ट्रीय जनजाति स्वास्थ्य अनुसंधान संस्थान

**NATIONAL INSTITUTE FOR RESEARCH IN TRIBAL HEALTH**

(भारतीय आयुर्विज्ञान अनुसंधान परिषद) (स्वास्थ्य अनुसंधान विभाग, स्वा, एवं परि, कल्या, मंत्रालय)  
(Indian Council of Medical Research) (Deptt. of Health Research, Min.of Health & F.W.)

नागपुर रोड, पो.ऑ.-गढ़ा, जबलपुर . 482 003 (म.प्र.)  
Nagpur Road, P.O. - Garha, Jabalpur . 482 003 (M.P.)

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### **TENDER NOTICE**

**Sub: COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR UN-INTERRUPTED POWER SUPPLIES INSTALLED IN THE INSTITUTE.**

National Institute for Research in Tribal Health, Jabalpur invites sealed tenders under two-bid system from reputed and experienced agencies for **Comprehensive Annual Maintenance Contract of Un-Interrupted Power Supplies (UPS) installed in this Institute.**

2. Interested agencies/firms are required to submit the Technical and Financial bid separately. Sealed cover should be super-scribed with "Tender for Comprehensive Annual Maintenance Contract for Un-Interrupted Power Supplies (UPS)" and should reach NIRTH, Jabalpur **up-to 05/07/2016 (Tuesday) 1.00 p.m.** and the same will be opened on **05/07/2016 (Tuesday) 3.00 p.m.** Late Tender will not be entertained. Financial bids of the tenders whose bids will qualify technically, will be opened **on 07/07/2016 (Thursday) at 3.00 p.m.**

3. Bidders are required to submit Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees Ten Thousand Only) along-with tender form in the shape of Demand draft, in favour of Director, National Institute for Research in Tribal Health, Jabalpur. EMD of the unsuccessful bidders will be returned to them at the earliest or after expiry of the final bid validity. The bid security of successful bidders would be returned without any interest whatsoever, after the receipt of Performance Security equal to 10% of the Annual Contract Value from them as called for in the contract.

4. The tender documents can be obtained (in person) by depositing a non-refundable amount of Rs.200/- (Rupees Two hundred only) either by cash or in the form of a Banker's Cheque/Demand Draft, drawn in favour of "Director, National Institute for Research in Tribal Health (NIRTH)", payable at Jabalpur. Tender documents can also be downloaded from NIRTH, Jabalpur web site at [www.nirth.res.in](http://www.nirth.res.in) for which as a document fee of Rs. 200/- non-refundable should be submitted at the time of submission of tender, otherwise tender will not be considered.

5. For detailed information and other terms conditions of the tender, please visit our website [www.nirth.res.in](http://www.nirth.res.in)

**Director**

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8. The tender documents can be obtained (in person) by depositing a non-refundable amount of Rs.200/- (Rupees Two hundred only) either by cash or in the form of a Banker's Cheque/Demand Draft, drawn in favour of "Director, National Institute for Research in Tribal Health (NIRTH)", payable at Jabalpur. Tender documents can also be downloaded from NIRTH, Jabalpur web site at [www.nirth.res.in](http://www.nirth.res.in) for which as a document fee of Rs. 200/- non-refundable should be submitted at the time of submission of tender, otherwise tender will not be considered.

9. For detailed information and other terms conditions of the tender, please visit our website [www.nirth.res.in](http://www.nirth.res.in)

**Director**

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**ENVELOPE-1 : TECHNICAL TENDERS**

**(In separate sealed Cover-I super-scribed as Technical Bid)**

**Tenders For Comprehensive Annual Maintenance Contract (AMC) of  
Un-Interrupted Power Supplies (UPS).**

1	Name of Company/ Firm/Agency			
2	Full Address of Reg. Office/ Telephone No./FAX No./ e-mail id/website address			
3	Registration No.			
4	Copy of PAN card, Service Tax No. etc.			
5	Name of the authorized signatory			
6	Specimen Signature of the Authorized signatory.			
7	Whether the firm had enclosed EMD. If Yes: then DD/Pay order no.			
8	Details of organizations where such contract undertaken during the last 3 years  Name and address of the Organization (enclose list along-with supporting documents)	2013-14	2014-15	2015-2016
9	Whether proof/copies of work order on items at S.No. enclosed (Yes/No)			
	List of copies of documents enclosed.			

Name:.....

Signature :.....

Date : í í í í í í í í í .

Firm's Seal: .....

**Envelope-2 : FINANCIAL TENDERS**

**(In separate sealed Cover-I super-scribed as Financial Bid)**

**Tenders For Comprehensive Annual Maintenance Contract (AMC) of  
Un-Interrupted Power Supplies (UPS).**

**(LIST OF UPS ATTACHED AS ANNEXURE-I - TO BE ATTACHED ALONG-WITH  
FINANCIAL BID)**

Sl. No.	Description of the item	Quantity (Approximate)	Charges per unit per annum Comprehensive (RS.)	Taxes if any	Total amount per annum with taxes Comprehensive
1					
2					
3					
4					
5					
6					
7					

(Please note :

Number of UPS may increase as warranty of few more UPS may expire during the proposed contract period.

Name:.....

Signature :.....

Date : í í í í í í í í í .

Firm's Seal: .....

**LIST OF UPS INSTALLED IN NIRTH, JABALPUR (Total 45 Nos.)**

Sl. No.	Make	Model	UPS Sr No	Capacity	DC Volt	Amount
1	PERFECT POWER	ONLINE	4031103	1KVA	84V	
2	APC	SURT2000UXI	JS0635023616	2KVA	48V	
3	Uniline	ONLINE	NA	5KVA	120V	
4	EMERSON	GXT2000MT	0932300051MT02LB	2KVA	96V	
5	PERFECT POWER	ONLINE	4031101	1KVA	84V	
6	TATA LIEBERT	GXT1000MT(LB)	083100020MT01LB	1KVA	36V	
7	PERFECT POWER	ONLINE	4031102	1KVA	84V	
8	Uniline	Online	Not Mentioned	5KVA	120V	
9	APC	SURT2000UXI	JS0715001921	2KVA	48V	
10	APC	SURT2000UXI	JS0711004408	2KVA	48V	
11	APC	SURT2000UXI	JS0838019723	2KVA	48V	
12	APC	SURT2000UXI	JS0635027865	2KVA	48V	
13	APC	SURT2000UXI	JS0739016084	2KVA	48V	
14	POWER SAFE	ONLINE	91014962 8055	2KVA	48V	
15	ELNOVA	ES3001	ES3090506136	3KVA	96V	
16	EMERSON	GXT6000MT	200722J1078	6KVA	192V	
17	G.E	EP6000LRT	E60LA25/732A010	6KVA	240V	
18	TATA LIEBERT	GXT2000MT	0823800049MT02ST	2KVA	96V	
19	UNILINE	OFFLINE	NA	2KVA	24V	
20	ELNOVA	Q1002	Q12K63558	1KVA	24V	
21	EMERSON	GXT6000MT	101106VM1416	6KVA	192V	
22	Uniline	Online	25641-UL-I12-159-12/09	5KVA	180V	
23	APC	SRC5000UXI	6S1240Z00311	5KVA	192V	
24	UNILINE	Online	2K12G-AA-1076	2KVA	96V	
25	TATA LIBERT	GXT3000MT(LB)	0831100211MT.03.LB	3KVA	96V	
26	Uniline	ONLINE	UNP14A-AA-50	2KVA	96V	
27	APC	SURT2000UXI	JS0715003602	2KVA	48V	
28	UNILINE	OFFLINE internal battery	2K12D-365-AA	1KVA	24V	
29	UNILINE	OFFLINE internal battery	2K13D-368-AA	1KVA	24V	
30	UNILINE	OFFLINE internal battery	2K13D-357-AA	1KVA	24V	
31	APC	SRC5000UXI	6S1240Z00314	5KVA	192V	
32	APC	SRC5000UXI	6S1240Z00315	5KVA	192V	
33	UNILINE	ONLINE	2K12G-AA-1075	2KVA	96V	
34	UNILINE	OFFLINE	2K13D358	1KVA	24V	
35	EMERSON	GXT-MT-1K - online	8312S1301100036	1KVA	36V	
36	APC	SRC5000UXI	6S1240Z00313	5KVA	192V	
37	APC Smart	SUA1000UXI	B2129004790	1KVA		
38	Luminous	Cruze sine	14D821B1007335	2 KVA	230 V	
39	Luminous	Cruze sine	14D821B1007355	2 KVA	230 V	
40	Uniline	-	2K12GAA 1255	1KVA	230 V	
41	Inverter	-	-	1350VA	220V	
42	Uniline	-	2K12G-AA-1254	1 KVA	230V	
43	Uniline	-	2K12G-AA-1256	1KVA	230V	
44	Inverter	-	-	1400 VA	220V	
45	Inverter	-	-	1000 VA	220V	
					<b>Total</b>	

## **TERMS AND CONDITIONS**

1. The Firm/Agency should have at least 03 years experience of similar nature carried out in Central/State Govt. bodies/Departments/PSUs/Autonomous bodies or other similar organizations during the last 3 years ending 31st March, 2016 and shall submit the self attested copies of experience issued by the concerned department along with the technical bid of tender documents. Those firms who have above required experience in service providing field will only be considered.
2. Period of contract will be for one year from the date of signing of contract that can be extended on performance basis.
3. The bid shall be valid and open for acceptance of the Competent Authority of NIRTH for a period of 90 days from the date of opening of the tenders and no request for any variation in quoted rates and withdrawal of tender on any ground by successful bidder shall be entertained.
4. The sealed Tenders should be deposited in Stores Section of the NIRTH, Jabalpur **up-to 05/07/2016 (Tuesday) 1.00 p.m.** and the same will be opened on **05/07/2016 (Tuesday) 3.00 p.m.** Late Tender will not be entertained. Financial bids of the tenders whose bids will qualify technically, will be opened **on 07/07/2016 (Thursday) at 3.00 p.m.**
5. Tenders received late (including postal delay) / in open condition not meeting the tender conditions/incomplete in any respect are liable to be rejected.
6. The rates should be indicated both in words and figures. In case of discrepancy between the figure (number) and words, the rates given in the words only will be taken as authentic and no further clarification will be sought from the bidder.
7. No party shall be permitted to submit Tender for work in the NIRTH, Jabalpur in which any of their near relatives is an employee. They shall also intimate the names of persons who are working with them in any capacity or subsequently employed by them and who are near relatives of any employee of the NIRTH. Any violation of this condition which comes to the Notice of the NIRTH after the contract is awarded will entitle the NIRTH to treat the contractor as having committed a breach of contract and to exercise all the rights and remedies available to the NIRTH on account thereof.
8. Bidders are required to submit Earnest Money Deposit (EMD) for an amount of Rs.10,000/- (Rupees Ten Thousand Only) along-with tender form in the shape of Demand draft, in favour of Director, National Institute for Research in Tribal Health, Jabalpur. EMD of the unsuccessful bidders will be returned to them at the earliest or after expiry of the final bid validity. The bid security of successful bidders would be returned without any interest whatsoever, after the receipt of Performance Security equal to 10% of the Annual Contract Value from them as called for in the contract.
9. The firm/company should produce the self-attested photocopies of documents related to allocation of Registration Number, PAN (Permanent Account Number), Service Tax number, etc.
10. No advance payment will be made in any circumstances.
11. Notwithstanding the above, the Competent Authority reserves the right to accept or reject any Tenders and to cancel the bidding process and reject all Tenders at any time prior to the award of the contract. The decision of the Director, NIRTH, Jabalpur shall be binding on all issues relating to Tenders.

**Performance Bank Guarantee**

Bank Guarantee No.: \_\_\_\_\_

Amount of Guarantee: Rs. \_\_\_\_\_

Valid Up to \_\_\_\_\_ : \_\_\_\_\_

Guarantee Cover from : \_\_\_\_\_ to \_\_\_\_\_

**The Director,  
National Institute for Research in Tribal Health, (Indian Council of Medical Research)  
Ministry of Health, Govt. of India  
Nagpur Road, P.O. Garha, Jabalpur – 482003**

This deed of guarantee executed by (Name of Bank) \_\_\_\_\_ .  
Constituted under the (Bank Act) \_\_\_\_\_ having its Corporate Centre at  
\_\_\_\_\_ and amongst other places a Branch,  
\_\_\_\_\_. (hereinafter referred to as "the Bank") in favour of **National Institute for Research in Tribal Health –  
Jabalpur-482003**. (hereinafter referred to as "the Beneficiary") for an amount not exceeding  
Rs.

\_\_\_\_\_ .. (Rupees  
\_\_\_\_\_) at the request of  
(Name of Firm) \_\_\_\_\_ .  
(hereinafter referred to as "the Contractors").

This Guarantee is issued subject to the condition that the liability of the Bank under this  
Guarantee is limited to a maximum of Rs. \_\_\_\_\_. (Rupees  
\_\_\_\_\_.  
\_\_\_\_\_) and the Guarantee shall remain in full force upto  
\_\_\_\_\_ .. and cannot be invoked otherwise than by a written demand or claim under  
this Guarantee served on the bank on or before \_\_\_\_\_ .

Where as you have entered in to a contract reference No. \_\_\_\_\_ . Dated  
\_\_\_\_\_. With (Name of Firm)  
\_\_\_\_\_ ..  
\_\_\_\_\_ for the "Comprehensive Annual Maintenance Contract of **Un-Interrupted  
Power Supplies (UPS)**" and whereas (Name of Firm)  
\_\_\_\_\_ . has undertaken to produce Bank Guarantee for the  
10% of the contract price amounting to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_  
\_\_\_\_\_) to secure its obligations to  
**National Institute for Research in Tribal Health – Jabalpur – 482003**. for the contract  
period from \_\_\_\_\_ to \_\_\_\_\_.

We, (Name of Bank) \_\_\_\_\_ . Hereby  
expressly irrevocably and unreservedly undertake and guarantee as Principal obliges on  
behalf of (Name of Firm)

..... that in the event **National Institute for Research in Tribal Health, Jabalpur** 482003 declares to us through you that (Name of Firm)

..... has not fulfilled the obligations under the said contract to pay you on demand without any reference to M/s ..... .. an amount of Rs. .... (Rupees ..... ..) Notwithstanding any right/disputes raised by (Name of Firm) ..... .. or any said or proceedings pending in any competent Indian Court or before any arbitration tribunal, your written demand shall be conclusive evidence to us that such payment is payable under the terms of the said contract and shall be binding in all respect on us.

We shall not be discharged or released from the aforesaid undertaking and guarantee by any arrangements, variations made between you and (Name of Firm) ..... indulgence to (Name of Firm) ..... by you with or without our consent and knowledge or by alterations in the obligations of (Name of Firm) ..... .. by any forbearance whether as to payment time performance or otherwise.

We further agree and undertake not to revoke this guarantee before the same is discharged in writing by you.

This guarantee shall remain valid until ..... Notwithstanding anything contained herein.

Our liability under this guarantee is restricted to Rs. .... (Rupees ..... ..)

This Bank Guarantee shall be valid up to ..... ..

We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only if your serve upon us a written claim or demand and received by us or before ..... .. i.e. the date of expiry of this bank guarantee. The Bank Guarantee should be returned to us after the expiry date for cancellation purpose, even if the original guarantee is not returned, our liability on this guarantee ceased to exist.

Dated at ..... .. at this ..... Day of ..... ..

Dated: \_\_\_\_\_ Place: \_\_\_\_\_

Bank)

Witness (Name, Address & Signature)

- 1.
- 2.



## MAINTENANCE CONTRACT AGREEMENT

(Specimen to be executed in Rs.100/- non-judicial stamp paper)

This Maintenance Agreement is made at Jabalpur on \_\_\_\_\_ (Date and place of agreement) for the period of one year from \_\_\_\_\_ to \_\_\_\_\_ between the NIRTH, JABALPUR hereinafter referred to as "First Party" which expression shall unless excluded by or repugnant to the context be deemed to include his successor in office and assigns on the one party and M/s \_\_\_\_\_ with its registered office at \_\_\_\_\_ which expression shall unless excluded by or repugnant to the context shall include its representative administrator, executives and assign on the "Second Party".

Whereas NIRTH, JABALPUR has the **Un-Interrupted Power Supplies (UPS)** shown in the enclosed Annexure and whereas M/s \_\_\_\_\_ has agreed to perform the said maintenance services of the **Un-Interrupted Power Supplies (UPS)** as mentioned in this agreement.

Now, therefore, it is hereby mutually agreed as follows:

1. The deliveries and supplies and performance of the services shall commence from the effective date of the contract for the whole year, i.e., from the date of signing of this contract agreement. However, contract can be extended for further one year on mutual basis.
2. The total maintenance charges for one year are Rupees \_\_\_\_\_ the comprehensive maintenance charges shall be payable to the second party on quarterly basis. For this purpose, the second party will have to submit bill along-with service and call reports in the name of first party and payment shall be made by it within 30 days from the receipt of the bill. Enhancement or decrease of taxes, duties or prices of components, etc., will not affect the AMC rates during the entire period of AMC no difference shall be paid or claimed as a result of the above. However, Taxes (TDS) will be deducted from the AMC Bill as per Income Tax rules.
3. Payment will be made on half yearly basis. 50% of the half yearly AMC amount will be paid in advance and the remaining 50% will be paid at the end of the Term of Contract on providing satisfactory service.
4. The rates quoted will remain in force for the period of contract. No demand for revision of rate on any account shall be entertained during the contract period.
5. The AMC is comprehensive i.e. no cost of parts replaced by contractor will be borne by NIRTH except batteries. However, during the AMC period, replacement of batteries as suggested by the contractor will be replaced by the contractor free of cost.
6. During the currency of the agreement, the first party is at liberty to add to or delete from, this schedule any numbers of **Un-Interrupted Power Supplies (UPS)** if so warranted. In case of addition of work, services will be performed, the same will be done on already agreed and settled- rates for the main contract of maintenance.
7. Maintenance services shall be available on all working days of the office except on Saturdays and Sundays; however, if required, it will be provided on Saturdays and Sundays as per work contingencies. The services should be available from 9.00 A.M. to 6 PM.

8. The second party has to depute their one engineer, who will report to Store Section for any particular complaint (if any) He will remain in the office for few hours except Saturday and Sunday or call should be attended within two hours. Engineer will also provide a general servicing of all the above mentioned items quarterly basis.
9. The second party shall provide maintenance service to keep the UPS in good and efficient working condition covered under this contract. In addition to this, the contractor should provide preventive and corrective maintenance of UPS and should get verified from user officials of the Institute. He should carry out necessary repairs and provide suitable replacement of defective part(s) as required.
10. The preventive maintenance (PM) to be carried out once in 3 months. The preventive maintenance includes following :-
  - (a) Cleaning of UPS and to top-up the distilled water of UPS liquid cell batteries.
  - (b) Checking fitment of internal and external hardware and heating of the system,
  - (c) Cleaning of PCBs if any and operating power parameters,
  - (d) Break up call shall be attended immediately,
  - (e) Checking of input/output voltage of batteries.
11. UPS should be repaired within two days. In case repair time is expected to exceed 02 days, then the firm shall provide stand-by. Failure to do so, NIRTH will charge penalty @ Rs.200/- (Rupees Two hundred only) per day or part thereof for delay beyond two days till such time that the UPS is repaired & re-installed.
12. The comprehensive maintenance shall be carried out primarily at the premises of the NIRTH, Jabalpur during office hours. In case, the second party feels that the equipment cannot be repaired on-site, they will carry the defective equipment with the consent of officials after giving due receipt of the equipment and deliver back the repaired equipment at their own cost and risk to get it repaired promptly. No extra charges will, however, be payable on this account.
13. The second party shall deposit equal to 10% of the Annual Contract Value as Performance security in the form of Demand Draft Bank Guarantee, Demand Draft or FDR which should be pledged in favour of the Director, NIRTH, Jabalpur within 15 days from the date of CAMC order. The Performance Guarantee shall be kept valid upto 30 days beyond the AMC period.
14. This amount shall be refunded without any interest to the second party by the first party upon termination or expiry of this agreement after adjusting such dues.
15. In the event of non-satisfactory performance of maintenance services by the second party, first party shall have the right and discretion to terminate this agreement by giving one month notice and to forfeit the proportionate amount from the security deposited by the second party.
16. In case of breach of any conditions of the contract and for all type of losses caused on the part of Contractor, the Director, NIRTH, Jabalpur shall make deductions, as deemed fit, from the bills preferred by the Contractor or that may become due to the contractor under this or any other contract or from the security deposit.

17. On completion/termination of the contract, the firm will have to provide all the **Un-Interrupted Power Supplies (UPS)** in good/working conditions.

18. In case of any dispute arising between the contract holder and the NIRTH or any constituent being party of the contract the sole authority for settlement of such disputes, will rest with the Arbitrator, appointed by the Director, NIRTH, Jabalpur.

19. In case the maintenance is not found satisfactory the Director, NIRTH, Jabalpur Reserves right to cancel the award at any time, without assigning any reason.

First Party  
Name:  
Designation  
(Rubber Seal)  
(In presence of)  
Witness - I  
witness - II

Second Party  
Name:  
(Rubber Seal)  
(In presence of)  
Witness ó I  
Witness ó II